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PAKISTAN



CONSTRUCTION MONITORING & EVALUATION PROGRAM

(Reconstruction of Flood Damaged Schools in Khyber Pakhtunkhwa)

QUARTERLY PROGRESS REPORT # 05
OCTOBER - DECEMBER, 2013

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ABBREVIATION

| | |
|----------------|--|
| ADP | Annual Development Program |
| BOQ | Bills of Quantities |
| CGI | Corrugated Galvanized Iron |
| C&W | Communication & Works |
| CO | Contracting Officer |
| COR | Contracting Officer's Representative |
| CSR | Composite Schedule Rate |
| DAE | Diploma of Associate Engineer |
| EDO | Executive District Officer |
| EMMP | Environmental Mitigation Measure Protocol |
| FAR | Fixed Amount Reimbursement |
| GoP | Government of Pakistan |
| HCC | Host Country Contracting |
| ITP | Inspection & Testing Plan |
| KP | Khyber Pakhtunkhwa |
| LoE | Level of Effort |
| M&E | Monitoring & Evaluation |
| PaRRSA | Provincial Reconstruction, Rehabilitation & Settlement Authority |
| PIL | Project Implementation Letter |
| PM | Project Manager |
| PMU | Project Management Unit |
| QA | Quality Assurance |
| QAM (Building) | Quality Assurance Manager (Building) |
| RA | Reimbursement Agreement |
| RFP | Request for Proposal |
| SoW | Scope of Work |
| TSF | Tons per Square Foot |
| USAID | United States Agency for International Development |

EXECUTIVE SUMMARY

The Province of Khyber Pakhtunkhwa suffered heavy infrastructure damages firstly due to terrorism and militancy and thereafter due to the unprecedented floods of July 2010. United States Agency for International Development (USAID) actively supported the rehabilitation and reconstruction activities of damaged schools, health facilities, drinking water supply schemes and other infrastructure components in Malakand Division by initially obligating funds amounting to USD 36 million under an Activity Agreement (No. 391-011) signed in September, 2009 between USAID and PaRRSA on behalf of GoP. Expanding its portfolio, USAID provided funds for rehabilitation / reconstruction of other infrastructure components including irrigation, bridges and roads etc. in the calamity hit areas.

In June 2012, USAID sub-obligated additional funds amounting to USD 25 million for reconstruction of rains / floods damaged and bomb blasted schools in the affected districts of KP under Amended Activity Agreement No. 391-014. M/s AGES Consultants was assigned the task of Monitoring & Evaluation (M&E) services of these reconstruction activities under USAID/Pakistan Construction Monitoring and Evaluation Program (CMEP), for which a formal contract was signed on September 30, 2012.

Initially about 114 damaged schools were identified wherein 42 schools were found suitable/feasible for reconstruction during the revalidation/assessment process. Site/layout plans & validation reports were shared with the stakeholders. In a meeting held on May 17, 2013 in the office of Program Manager PaRRSA, 24 out of the 42 suitable schools were agreed to be included in PIL and accordingly drawings & engineer's estimates of these schools were prepared, reviewed and finalized. Furthermore, designs for all modules were revised / improved and new modules were introduced in light of lessons learnt from KP-RP (Malakand).

USAID issued a signed PIL number 391-014-PIL-28 on October 29, 2013 for the 24 schools to PaRRSA for further appropriate action.

In the meanwhile, about 173 more schools were identified for validation/assessment wherein 80 schools were found suitable/feasible and 93 unsuitable for reconstruction. During the reporting quarter, 23 schools in District Lower Dir, 30 schools in District Swat, 11 schools in District D.I. Khan, 33 schools in District Upper Dir and 27 schools in District Shangla were assessed by AGES field team. Assessment of 13 high and higher secondary schools was also carried out in the reporting quarter, which mainly required additional facilities due to high enrollment. The status of these schools is yet to be shared with the stakeholders.

So far, the M&E Consultants have completed validation/assessment of a total of 300 identified schools, wherein 135 schools were found suitable & 165 schools unsuitable for reconstruction.

Physical construction activities will start upon completion of the requisite prequalification, tendering and contracting formalities by PaRRSA. An implementation arrangement in light of the experience gained and lessons learnt from the Malakand model needs to be developed on priority so as to pursue the project implementation / physical activities without any loss of time.

It is worth noting that PIL for 24 schools has been signed on October 29, 2013, while the requisite prequalification, tendering and construction contracting formalities are yet to be initiated and thus commencement of physical construction activities still seems to be a matter of months. The matter needs to be pursued with the concerned authorities on urgent basis so that the project moves forward to the construction stage without further loss of time.

1. THE PROJECT

1.1. Background

The disaster of 2010 Monsoon Flood in Khyber Pakhtunkhwa (KP) was massive and unprecedented. The flood not only deprived the local communities of their livelihoods but also created an unprotected and challenging environment for the school going children in the flood hit districts of KP.

As per data received from the Education Department of the KP, the numbers of schools either partially or fully damaged ranged in hundreds. The Government of KP was faced with the challenging task of reconstruction and restoration of these lost academic facilities at huge construction costs. Realizing the importance of early resumption of educational activities, the government appealed to national and international donors for funds to rectify and retrieve the situation. In the meantime, the Government of KP, through its concerned line departments, prepared Damage Need Assessments (DNA) of the flood affected districts.

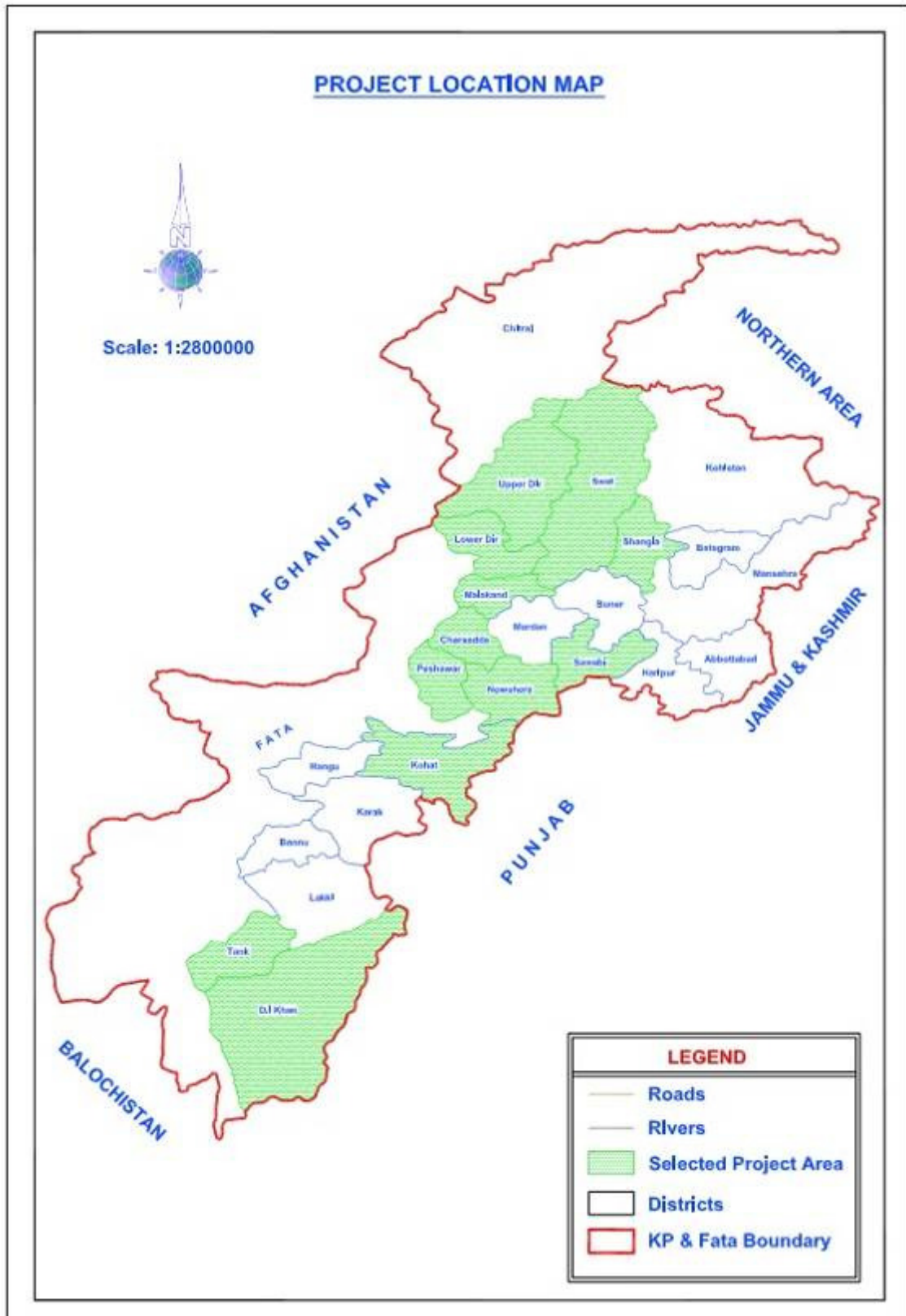
USAID was already working in Malakand Division on the reconstruction and rehabilitation of schools, health facilities and Water & Sanitation (WatSan) infrastructures affected during the militancy period. Contemplating an expansion of its portfolio of projects in KP with regards to flood relief activities, USAID tasked AGES, (the M&E consultants for the USAID funded sub-projects in the Malakand Division) to undertake the additional work of DNA and validation for the partially and fully damaged schools in some of the districts affected by floods.

In September 2012, AGES was assigned the task of monitoring & evaluation services including Quality Assurance and Environmental Monitoring for the reconstruction activities of the damaged schools in the affected districts Khyber Pakhtunkhwa comprising Peshawar, Nowshera, Charsadda, Malakand, Swat, Dir Upper/Lower, Shangla, DI Khan and Tank.

The project has been tasked with the objective to monitor & certify that all the proposed projects are built as per approved designs/drawings, technical specifications and to ensure environmental compliance as per USAID's and Government of Pakistan's (GoP) regulations and requirements.

1.2. Location

The revalidation and subsequent reconstruction activities are presently being pursued in the various districts of Khyber Pakhtunkhwa badly affected due to floods of July 2010 and Militancy.



1.3. Implementation Arrangements

The Economic Affairs Division (EAD) designated the Director General (DG) of Provincial Reconstruction, Rehabilitation and Settlement Authority (PaRRSA) as an Additional Representative of the Government of Pakistan (GoP) for the purposes of the implementation of Program Areas. The GoKP has established a Project Steering Committee (PSC) to provide oversight, guidance and approvals required for smooth and timely implementation of the activities. The PSC is chaired by DG PaRRSA, and comprised representatives of USAID Pakistan and relevant provincial departments involved in the planning and execution of the activities. Therefore, PaRRSA has the authority to carry out the works to be financed under a Fixed Amount Reimbursement (FAR) Agreement. Accordingly, PaRRSA is fully responsible for carrying out these works through contracting, supervising the contractor(s) and for ensuring that the contractor(s) diligently undertake the work and provide the necessary equipment, skilled and unskilled labor, and efficient supply of materials to ensure uniform and continuous progress once construction has started. A strategy is presently being debated on and under formulation by the participation of all stakeholders to decide/identify an appropriate executing agency to undertake implementation of this project, on behalf of the government of KP. M/s AGES Consultants of Peshawar have been appointed by USAID as Monitoring & Evaluation Consultants for this project.

1.4. The M&E Services

The Contract for M&E Services for the “Construction Monitoring & Evaluation Program” was signed on September 30, 2012. The M&E services comprise the following.

- Submission of Quality Assurance Plan (QAP).
- Validation / Revalidation of the July 2010 flood damage assessment.
- Pre-Construction report of each school site to establish base line condition.
- Preparation of site plan as well as layout plans on the basis of pre-construction survey data obtained as a result of site visits.
- Review and Vetting of Project Design Drawings / Documents.
- Verifying the quality of construction/installation works and ensuring conformity to the contract construction drawings, standards, technical specifications & requirements
- Site Monitoring and Inspection Reports
- Assisting, advising & reporting to USAID with regard to reconstruction activities.
- Field and Laboratory Testing
- Monthly & Quarterly Progress Reports

2. MAJOR ACTIVITIES UNDERTAKEN DURING THE REPORTING QUARTER (OCTOBER – DECEMBER, 2013)

2.1. Validation/Assessment of High and Higher Secondary Schools

About 13 high and higher secondary additional schools were assessed in the reporting quarter. These schools require additional facilities due to high enrollment.

2.2. Validation/Revalidation of Schools (2nd & 3rd list)

In addition to the above, about 173 more schools have been assessed till end of reporting quarter. Eighty (80) schools out of 173 schools were found suitable during the validation/revalidation process. District wise position is given here under:

| | |
|----------------------|------------------------------|
| ○ District Peshawar | 05 out of 12 schools |
| ○ District Charsadda | 05 out of 07 schools |
| ○ District Nowshera | 03 out of 05 schools |
| ○ District Swabi | 0 out of 03 schools |
| ○ District Kohat | 03 out of 07 schools |
| ○ District Dir Lower | 17 out of 31 schools |
| ○ District D.I Khan | 04 out of 11 schools |
| ○ District Dir Upper | 14 out of 33 schools |
| ○ District Malakand | 04 out of 07 schools |
| ○ District Swat | 08 out of 30 schools |
| ○ District Shangla | 17 out of 27 schools |
| Total | 80 out of 173 schools |

2.3. Revised Environmental Documentation Form (EDF)

Revised Environmental Documentation Forms (EDF) for 24 schools of PIL-28 was shared with the stakeholders on December 05, 2013.

2.4. Submission of Validation Report

Consolidated Validation Report of 173 schools of districts Peshawar, Nowshera, Charsadda, Swabi, Kohat, Dir Lower, D.I Khan, Dir Upper, Malakand, Swat and Shangla were shared with the stakeholders on December 02, 2013 for their review and comments.

2.5. Submission of Site & Layout Plans

Site & Layout Plans of 61 feasible schools of districts Peshawar, Nowshera, Charsadda, Dir Lower, Dir Upper, D.I Khan, Malakand, Swat & Shangla have been shared with stakeholders on December 02, 2013 for their review and comments.

2.6. Submission of Modular Drawings

Modular Drawings for 61 schools of upcoming PIL have been shared with the stakeholders on December 02, 2013 for their review and comments.

2.7. Submission of Engineer's Estimates

Engineer's Estimates along with scope of work and summary of reimbursement for 61 schools of upcoming PIL have been shared with the stakeholders on December 02, 2013 for their review and comments.

2.8. Submission of Site Photographs

Site Photographs of 61 feasible schools of upcoming PIL have been shared with the stakeholders on December 02, 2013 for their review and comments.

2.9. Re-review of Engineer's Estimates of PIL-28

Engineer's Estimates of 24 schools of PIL-28 have been re-reviewed due to revision of CSR rates and resubmitted for further appropriate action.

2.10. Meetings

- A meeting was held on October 28, 2013 in the office of District Education Officer Dir Upper. SDO (M) Dir & Warai Sub Division, ASDO (M) Sheringale & Warai Sub Division, Infrastructure Coordinator PaRRSA Dir Lower & QAM (Building) AGES CMEP attended the meeting. The list provided by PaRRSA was discussed in detail and 09 schools were dropped from the list being repaired/rehabilitated, partially damaged and no arrangement of alternate land. AGES was advised to proceed for physical survey and assessment.
- A meeting was held on October 29, 2013 in the office of District Education Officer Shangla at Alpurai. DEO (M/F) Shangla, ADO P&D (M) Shangla, ADO P&D (F) Shangla, Admin Officer Shangla, Senior Clerk DEO Office Shangla, QAM (Building) AGES CMEP, Field Manager AGES CMEP, Junior Architect AGES CMEP, Ex-MPA Shangla attended the meeting. The list provided by PaRRSA was discussed in detail and 03 schools were dropped from the list being no arrangement of alternate land. AGES was advised to proceed for physical survey and assessment.
- A meeting was held on November 06, 2013 in the Project Office of CMEP Peshawar, to revisit the validation reports of 21 schools in Districts Peshawar, Nowshera & Charsadda, 12 schools in District Nowshera, Swabi & Kohat, 8 schools in District Dir Lower and to review the Draft Validation Report of recently assessed, 22 schools in District D.I Khan & 11 schools in District Dir Lower. The sole objective of the above review was to finalize the scope for the upcoming PIL. Chief Infrastructure PaRRSA,

Project Manager CMEP AGES, QAM(Building) CMEP AGES, Mid Level Specialist CMEP AGES, Junior Architect CMEP AGES and Junior Engineer CMEP AGES attended the meeting.

- A meeting was held on November 20, 2013 in the Project Office of CMEP Peshawar, to discuss draft site/layout plans of recently assessed 38 schools of District Dir Lower, Dir Upper, Malakand, Swat & Shangla, to finalize the scope for the upcoming PIL. Chief Infrastructure PaRRSA, Project Manager CMEP AGES, QAM(Building) CMEP AGES, Mid Level Specialist CMEP AGES, Field Manager CMEP AGES and Office Engineer CMEP AGES attended the meeting.
- A meeting was held at CMEP Project Office Peshawar on December 21, 2013 to review the revised proposals of GHSS Akbarpura. Principal Architect AFKAR Associates presented the proposals to the Chief Infrastructure PaRRSA. AGES CMEP team comprising the Project Manager, Advisor, QAM (Building), Senior Technical Specialist, Structure Engineer / specialist, Mid Level Specialist, Field Manager, Office Engineer and Junior Architect attended the meeting.

3. OVERALL PROGRESS TILL THE END OF THE PREVIOUS QUARTER

3.1. Mobilization of Staff & Establishment of Office/Residencies

- Key staff of AGES was mobilized in September 2012 and preliminary meetings were conducted with the stakeholders for evolving strategy for the implementation of the project.
- Need based logistics have been provided
- Project Office at Peshawar has been established
- Residencies (02) for office as well as field staff have been established

3.2. Submission of Final Quality Assurance Plan (QAP)

QAP was reviewed in light of observations/comments made by USAID & final version shared with the stakeholders on March 13, 2013.

3.3. Validation/Revalidation of Schools (1st list)

- More than 100 schools were validated/revalidated till end of December 2012 and revalidation report submitted to the stakeholders during the month of January, 2013.
- Forty two (42) schools out of 114 schools were found suitable during the revalidation process. District wise position is given here under:

| | |
|----------------------------|------------------------------|
| ○ District D.I Khan | 27 out of 35 schools |
| ○ District Tank | 0 out of 02 schools |
| ○ District Peshawar | 0 out of 17 schools |
| ○ District Charsadda | 0 out of 06 schools |
| ○ District Nowshera | 0 out of 01 schools |
| ○ District Swat | 02 out of 28 schools |
| ○ District Shangla | 08 out of 12 schools |
| ○ District Malakand | 03 out of 04 schools |
| ○ District Dir Upper/Lower | 02 out of 09 schools |
| Total | 42 out of 114 schools |

3.4. Validation of Alternate Schools (2nd list)

- Twenty one (21) schools included in the list provided by USAID/PaRRSA as alternate/replacement schools against unsuitable sites, were validated by AGES during the month of June 2013.

- Total of 10 schools were found suitable during the validation process. District wise position is given here under:

| | |
|----------------------|-----------------------------|
| ○ District Peshawar | 05 out of 12 schools |
| ○ District Charsadda | 03 out of 06 schools |
| ○ District Nowshera | 02 out of 03 schools |
| Total | 10 out of 21 schools |

3.5. Pre-construction Survey & Assessment (1st list)

After completion of revalidation process, the pre-construction survey of all 42 suitable sites was conducted and site specific data was collected. The data collected as a result of physical survey & assessment was properly documented and shared with USAID & PaRRSA.

3.6. Pre-construction Survey of Damaged Schools (2nd list)

Physical survey & assessment of 10 suitable schools incorporated in the 2nd list provided by USAID/PaRRSA was conducted by AGES.

3.7. Preparation & submission of Site/Layout Plans (1st & 2nd List)

- Site/layout plans of all 42 suitable sites (1st list) as mentioned vide para 3.3 were prepared and finalized on the basis of physical survey & assessment conducted by the AGES team during the month of December, 2012 and were shared with the stakeholder for their information, review & comments along with site specific photographs.
- Site/layout plans of 09 suitable sites (2nd list) as mentioned vide para 3.4 were prepared and finalized on the basis of physical survey & assessment carried out by the AGES field team. The site/layout plans were shared with the stakeholders on July 31, 2013 for their review and comments.

3.8. Revision & Submission of Revised Modular Drawings

- All modules were structurally as well as architecturally revised/modified in accordance with the decisions made in the meetings held on Nov 17, 2012, Dec. 27, 2012, May 17, 2013, May 24, 2013, June 28, 2013 and lessons learnt from M&E Project Malakand and shared with the stakeholders.
- New modules were introduced keeping in view the land constraint, site specific condition and requirement of the students etc.
- Three storey buildings were introduced to provide sufficient accommodation to the students in the limited available area.

3.9. Submission of Revised Modular BOQs

Revised BOQ's for all modules were prepared and shared with stakeholder for their review & comments.

3.10. Submission of Environmental Documentation Form (EDF) of PIL-28

Environmental Documentation Forms (EDF) for 24 schools of PIL-28 was shared with stakeholders on September 06, 2013.

3.11. Submission of Draft Structure Design Review Report

Draft Structural Design Review Report was shared with stakeholders on June 19, 2013.

3.12. Submission of Quarterly Progress Reports

- First Quarterly Progress report for the quarter ending December 31, 2012 was shared with USAID/PaRRSA for the review and comments.
- Second Quarterly Progress Report for the quarter ending March 31, 2013 was shared with USAID/PaRRSA for their review & comments on April 04, 2013.
- Third Quarterly Progress Report for the quarter ending June 30, 2013 was shared with USAID/PaRRSA for their review & comments on July 08, 2013.
- Fourth Quarterly Progress Report for the quarter ending September 30, 2013 was shared with USAID/PaRRSA for their review & comments on October 09, 2013.

3.13. Meetings

1. A meeting was held in the office of PaRRSA on 24-09-2012. All the stakeholders i.e USAID, PaRRSA and AGES participated in the proceedings. Main purpose of the meeting was to evolve strategy for the way forward for implementation of the reconstruction of flood damaged schools based on the findings of the validation and damaged assessment report prepared by AGES in Year 2010.
2. A meeting was held in the Main office of AGES on 17-11-2012. Chief Infrastructure PaRRSA, Project Manager CMEP AGES, Quality Assurance Manager CMEP AGES, Partners AGES and Field Engineers AGES attended the Meeting. The purpose of meeting was to review the previous minutes of meeting and share the validation/revalidation reports prepared by AGES and to evolve further strategy for the revalidation of schools in the rest of the Districts.
3. A meeting was held in the Main Office of AGES on 27-12-2012. All the Stakeholders i.e USAID, PaRRSA and AGES participated in the meeting. The main purpose of the meeting was to review the previous minutes of meeting and share the

validation/revalidation of all Districts covered under the CMEP KP.

4. Meetings were held on 15-10-2012 & 17-10-2012 in the office of EDO District Shangla. EDO & ADO District Shangla, Field Manager AGES & Field Monitor AGES attended the meeting. The purpose of meeting was to chalk out visit program needed for the revalidation of schools in District Shangla.
5. A meeting was held in the office of DTL M&E Malakand at Mingora. The M & E Engineers of M&E Project who were involved in the validation process in Year 2010 participated in the meeting beside the QAM(B) CMEP AGES, coordinator Swiss Agency for Development and Cooperation and Field Monitor AGES. The purpose of meeting was to identify the suitable and unsuitable sites in light of survey done in year 2010.
6. A meeting was held in the office of M&E Dir at Timergara. Infrastructure Coordinator PaRRSA, Coordination Engineer M&E Dir, M&E Engineer Dir, Site Engineers M&E Dir, QAM Building CMEP AGES and Field Monitor CMEP AGES attended the meeting. The purpose of the meeting was to discuss the validation reports with the respective site engineers of M&E Dir who were involved in the validation process done in Year 2010. The suitable/unsuitable sites were identified in light of their reports.
7. A meeting was held in the Office of EDO District Malakand on 29-11-2012. EDO & ADO District Malakand, QAM(B) CMEP AGES & Field Monitor attended the meeting. The purpose of the meeting was to chalk out program for the visits of the suitable sites as pointed out by EDO Malakand.
8. A meeting was held on 05-12-2012 in the office of EDO D.I.Khan. All DDOs of the respective Tehsils, QAM (B) CMEP AGES, Field Manager and Field Monitor CMEP attended the meeting. The schools having land issues were identified and program was chalked out for the visits of suitable sites. The DDOs of the respective Tehsils were also involved in the revalidation process.
9. Introductory meeting with Country Director USAID Pakistan was held on April 17, 2013 in Islamabad.
10. A meeting was held on 17-05-2013 in the office of Programme Manager PaRRSA. Program Manager PaRRSA, Chief Infrastructure PaRRSA, Programme Manager USAID for KP, Engineer USAID, Team leader M&E AGES, CPO PaRRSA, SPO Education Department, DEO DI Khan, QAM (Building) CMEP AGES, Mid Level Specialist AGES, Field Manager AGES & Office Engineer AGES attended the meeting.

It was decided and agreed in the meeting that 24 out of 42 feasible sites/schools as re-validated & assessed by AGES shall be tagged as priority-1 having comparatively high enrollment & high future potential and will be included in PIL-1. Other issues pertaining to the project were also discussed in the meeting and decisions made accordingly.

11. A meeting was held on 24-05-2013 in the Project office CMEP Peshawar to discuss Layout Plans, modular drawings and cost estimates for PIL No.01. Chief Infrastructure PaRRSA, Partner AGES, QAM (Building) CMEP AGES, Mid Level Specialist AGES, Field Manager AGES & Office Engineer AGES attended the meeting. Some technical modifications/changes were suggested and agreed to be incorporated in the BOQs, Architectural and Structural Drawings keeping in view the lesson learnt from M&E project
12. A meeting with Engineer USAID and Chief Infrastructure PaRRSA was held on 28-06-2013 to review & finalize the BOQ's and drawings of 24 schools selected for PIL-01
13. A meeting was held with USAID & PaRRSA in PaRRSA Secretariat Peshawar on 28-06-2013 and discussed the flood/militancy school implementation strategy and progress of school under KPRP.
14. A meeting was held on July 22, 2013 in the office of Program Manager PaRRSA. Program Manager PaRRSA, Chief Infrastructure PaRRSA, Engineer USAID, Chief Planning Officer PaRRSA, Planning Officer PaRRSA, Senior Engineer PaRRSA, QAM(Building) CMEP AGES, Mid Level Specialist AGES and Field Manager AGES attended the meeting.
15. Main purpose of the meeting was firstly to review the draft validation report of alternate schools submitted by AGES and secondly to get fresh list of alternate schools for physical survey and assessment.
16. A meeting was held on August 20, 2013 in the office of DEO Swabi. ADO (Male) Swabi, ADO (Female) Swabi, Field Manager (Building) CMEP and Junior Engineer CMEP attended the meeting. The (03) three listed schools were discussed & reviewed in detail before going for physical survey & assessment of the schools. Both ADOs accompanied the survey team during the validation process.
17. A meeting was held on August 26, 2013 in the office of DEO Malakand at Batkhela. Mr. Abdullah DEO(M) Malakand, Mr. Ruidar Ali QAM(Building) CMEP, Mr. Fazal Ahad Dy:DEO(M) Malakand, Mr. Fazli Subhan ADO(P&D) Malakand & Mr. Iftikhar Alam Office Engineer AGES attended the meeting. The list provided by PaRRSA

was discussed in detail and all the listed schools were found suitable for physical survey & assessment. A survey team comprising of AGES Engineers & ADO (P&D) were advised to proceed for physical survey & assessment forthwith.

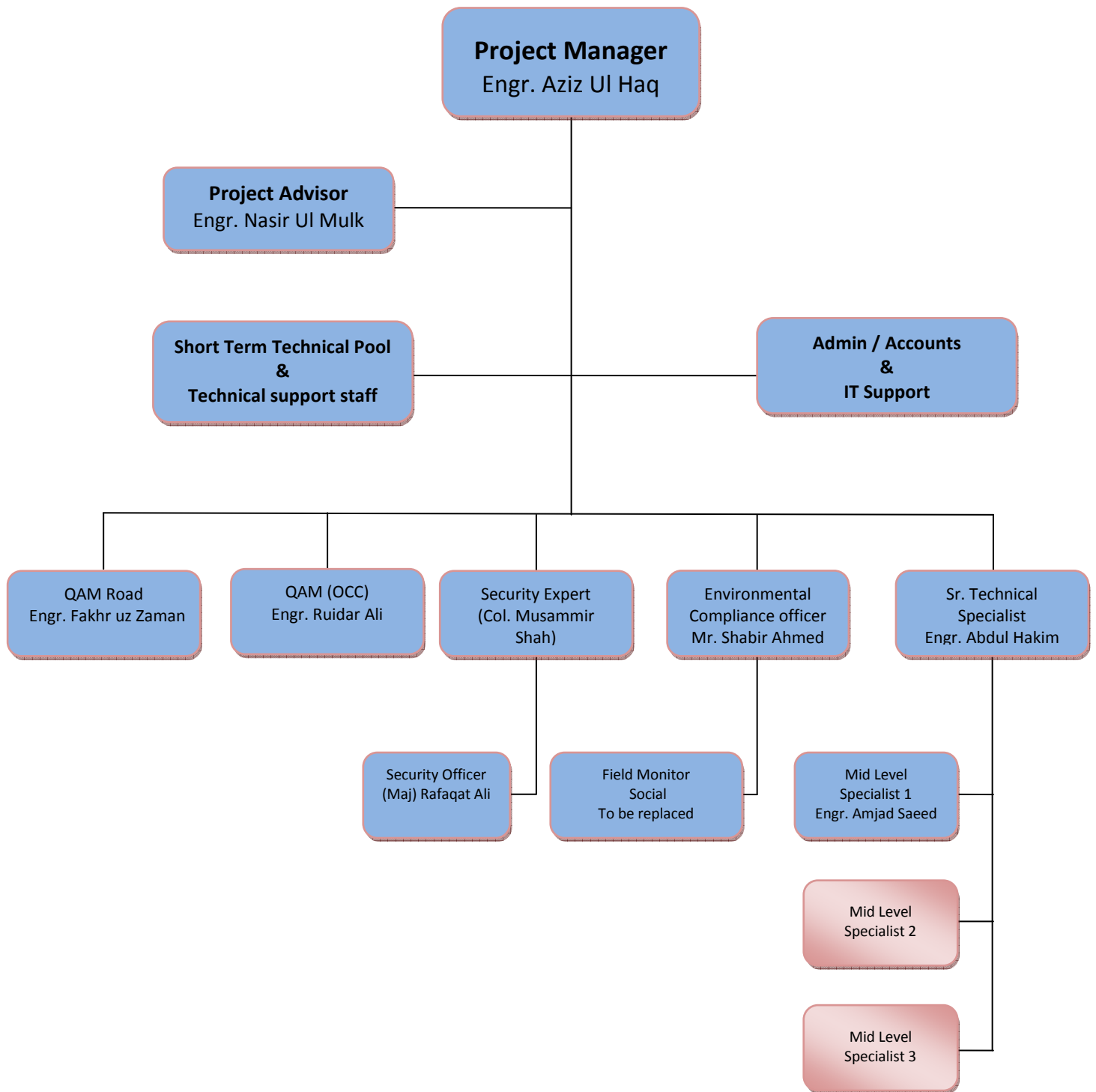
18. A meeting was held on August 26, 2013 in the office of DEO Lower Dir at Timergara. Mr. Shabir Ahmad Dy: DEO (E&SE) Dir Lower, Mr. Muhammad Aslam ADO (P&D) Dir Lower, Mr. Muhammad Tahir ADO(P&D) Dir Upper, Mr. Jehandar Shah ADO(P&D)F Dir Lower, Mr. Shahid Jan Infrastructure Coordinator PaRRSA & Mr. Ruidar Ali QAM(Building) CMEP attended the meeting. The list provided by PaRRSA was discussed in detail and six (06) schools were dropped from the list being Pledged/Reconstructed by other Donor agencies or through Government ADP. AGES was given a green signal to go ahead for the physical survey & assessment of the balance seven (07) listed schools as provided by PaRRSA (Annexure-I).
19. A meeting was held on August 27, 2013 in the office of DTL M&E Swat at Saidu Sharif Swat. Mr. Shakeel Iqbal PM PaRRSA, Mr. Aurang Zeb ADO(P&D) Shangla, Mr. Akhter Naeem ADO P&D(F) Shangla, Mr. Said Rahman SPO PMU PaRRSA, Mr. Sajjad Ahmad Infrastructure Coordinator PaRRSA, Mr. Ruidar Ali QAM(Building) CMEP, Dilshad Begum DEO(F) Swat, Mr. Abdul Aziz Shaheen ADO P&D(F) Swat, Mr. Sultan Mehmood DEO(M) Swat & Mr. Muhmmad Azim ADO P&D Swat attended the meeting. The list provided by PaRRSA was discussed & reviewed in detail. Some schools were dropped due to inaccessibility, some were not functional for the last 8 to 9 years (according to DEO Female), some were already Pledged/Reconstructed by other donors or through Government ADP, and some have no land being washed away due to floods July, 2010. It was decided that a final list will be submitted to PaRRSA having all informations as discussed in the meeting for physical survey & assessment (Annexure-I).
20. A meeting was held on August 28, 2013 in the office of DEO Dir Upper at Dir. Mr. Shahid Jan Infrastructure Coordinator PaRRSA, Mr. Ruidar Ali QAM(Building) CMEP & Mr. Farmanullah Representative of DEO(M&F) Dir Upper attended the meeting. The list provided by PaRRSA was discussed & reviewed in detail. Five (05) schools mentioned in the list were dropped due to having no land being washed away during the floods July 2010; two (02) schools were already Pledged/Re-constructed by other donor agencies. It was decided that a final list in light of decision made in the meeting held on August 27, 2013 with the Program Manager PaRRSA at Saidu Sharif Swat will be submitted to PaRRSA for physical survey & assessment. AGES survey team will proceed for physical survey & assessment as and when the consolidated list of schools is received from PaRRSA (Annexure-I).

21. A meeting was held on September 17, 2013 in the Project Office of CMEP Peshawar, to discuss validation report of 12 alternate sites of district Nowshera, Swabi & Kohat and actual site specific BOQ's of 24 schools of PIL-01. Chief Infrastructure PaRRSA, QAM(Building) CMEP AGES, Mid Level Specialist AGES, Field Manager AGES, Office Engineer AGES and Quantity Surveyor AGES attended the meeting.

3.14. Organization Chart and Staff Deployment

The M&E Consultants organization chart and staff deployment is presented in the next section.

4. ORGANIZATION CHART WITH KEY STAFF DEPLOYMENT



LEGEND:



Mobilized



To be mobilized with expansion of work

PROJECT MANAGER OFFICE – STAFF DEPLOYMENT

| S.No. | Name | Designation | |
|-------|-----------------------|----------------------------------|------------------------------|
| 1 | Aziz-ul-Haq | Project Manager | ROAD COMPONENT |
| 2 | Abdul Hakim | Senior Technical Specialist | |
| 3 | Shabir Ahmad Khan | Environmental Compliance Officer | |
| 4 | Amjad Saeed | Mid-Level Specialist | |
| 5 | Saqib Maqbool | Junior Engineer | |
| 6 | Arshad Khan | CAD Operator | |
| 7 | Sohail Anjum | Senior Surveyor | |
| 8 | Abdul Waheed | Manager Admin/Finance | |
| 9 | Amir Habib | IT Officer | |
| 10 | Muhammad Bilal | Assistant Accountant | |
| 11 | Faizan Khan | Computer Operator | |
| 12 | TBN | Field Monitor Social | OTHER CONSTRUCTION COMPONENT |
| 13 | Anwar Dad | Quantity Surveyor | |
| 14 | Waqar ul Mulk | Junior Architect | |
| 15 | Naeem Jan | Senior Surveyor | |
| 16 | Muhammad Waqas | Survey Assistant | |
| 17 | Muhammad Ayaz | Survey Assistant | |
| 18 | Muhammad Zeeshan Atta | Survey Assistant | |
| 19 | Sana ullah | Accountant | |

QUALITY ASSURANCE MANAGER OFFICE (Other Construction Component)

| S.No. | Name | Designation |
|-------|--------------------|-------------------|
| 1 | Ruidar Ali | QAM (OCC) |
| 2 | Muhammad Humayun | Field Manager M&E |
| 3 | Iftikhar Alam Khan | Office Engineer |
| 4 | Fida Ullah | Computer Operator |

Figure 4.1: TEAM COMPOSITION-BUILDING COMPONENTS
USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALUATION PROGRAM

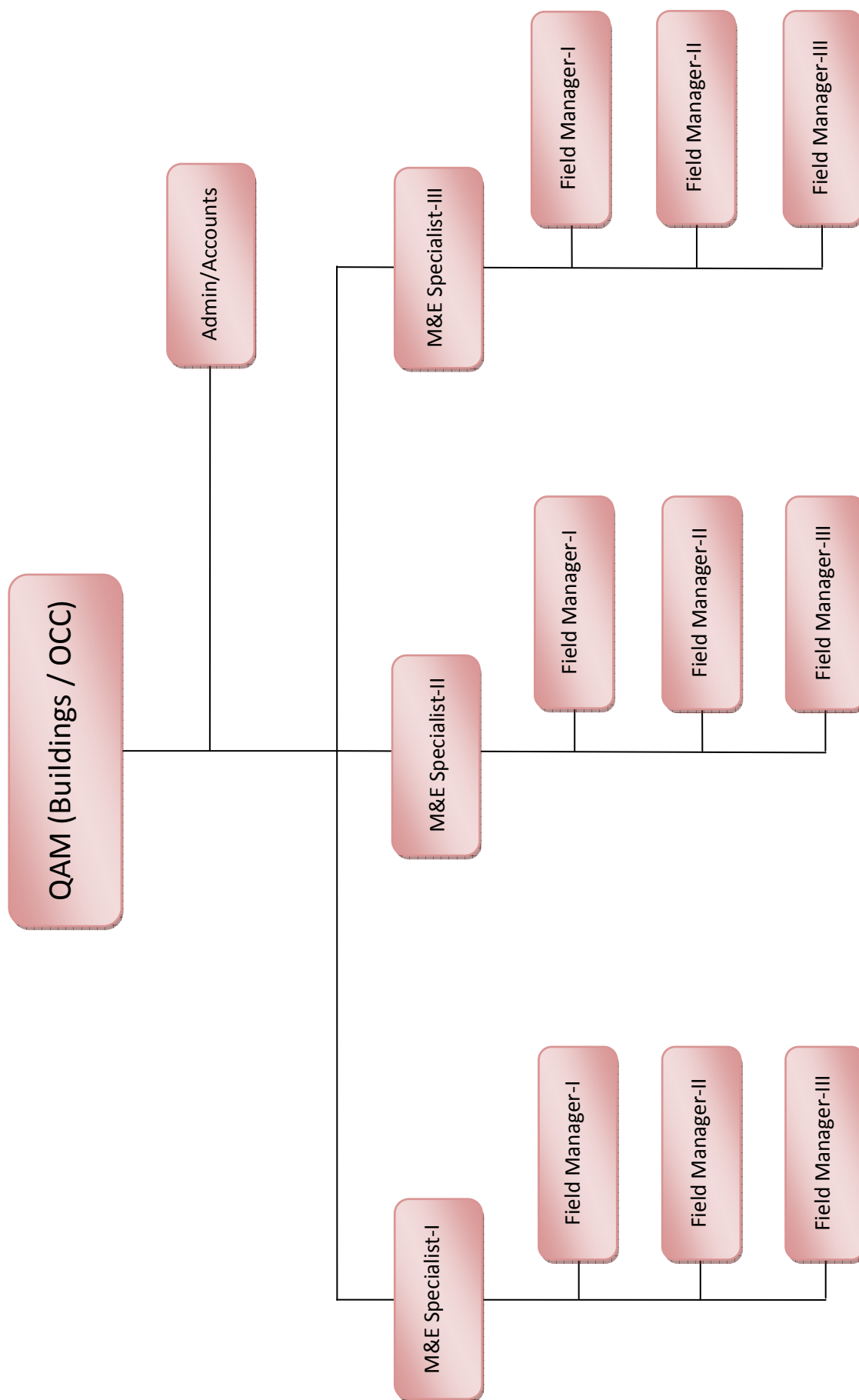


Figure 4.2: TEAM COMPOSITION-BUILDING COMPONENTS
USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALUATION PROGRAM

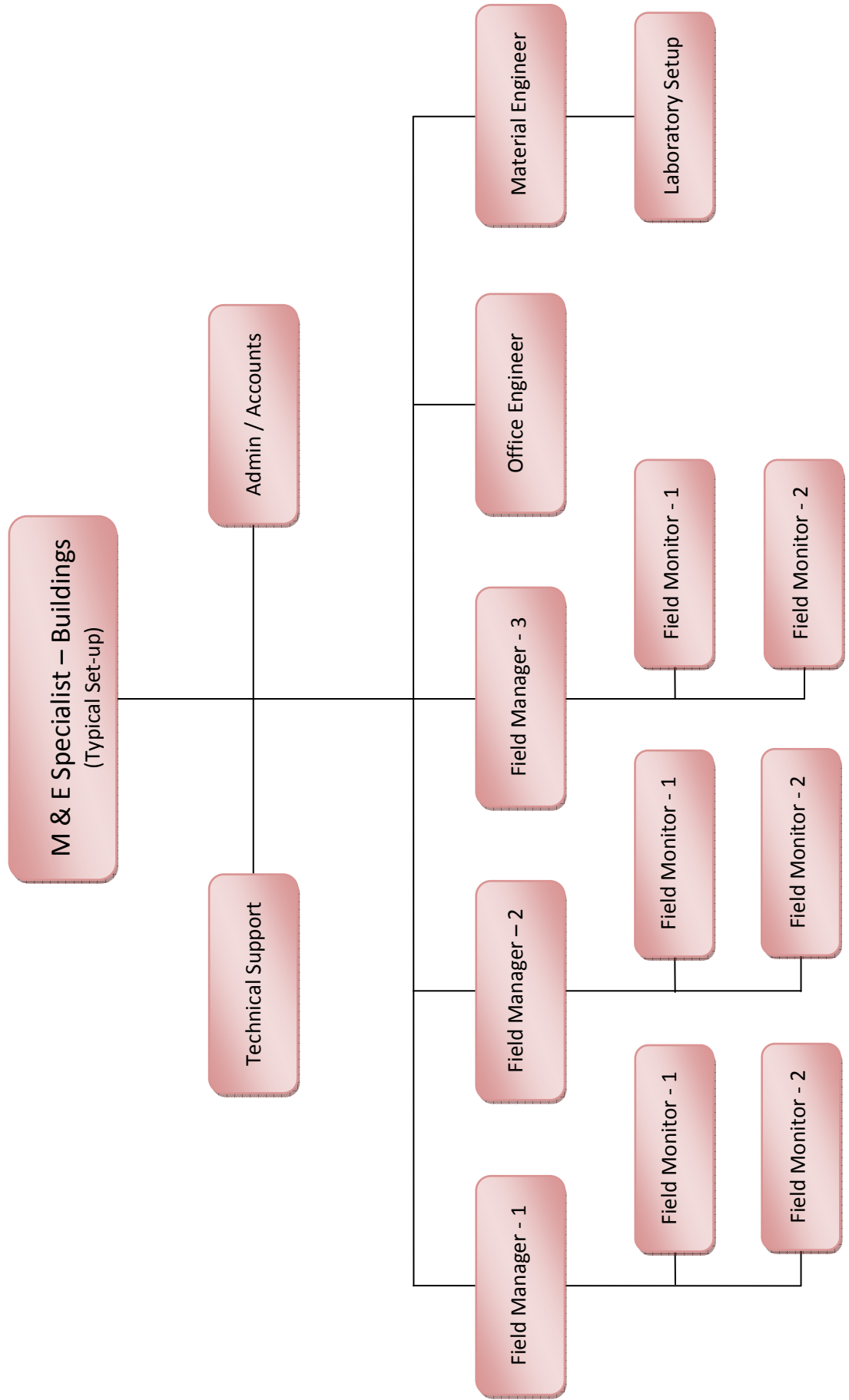
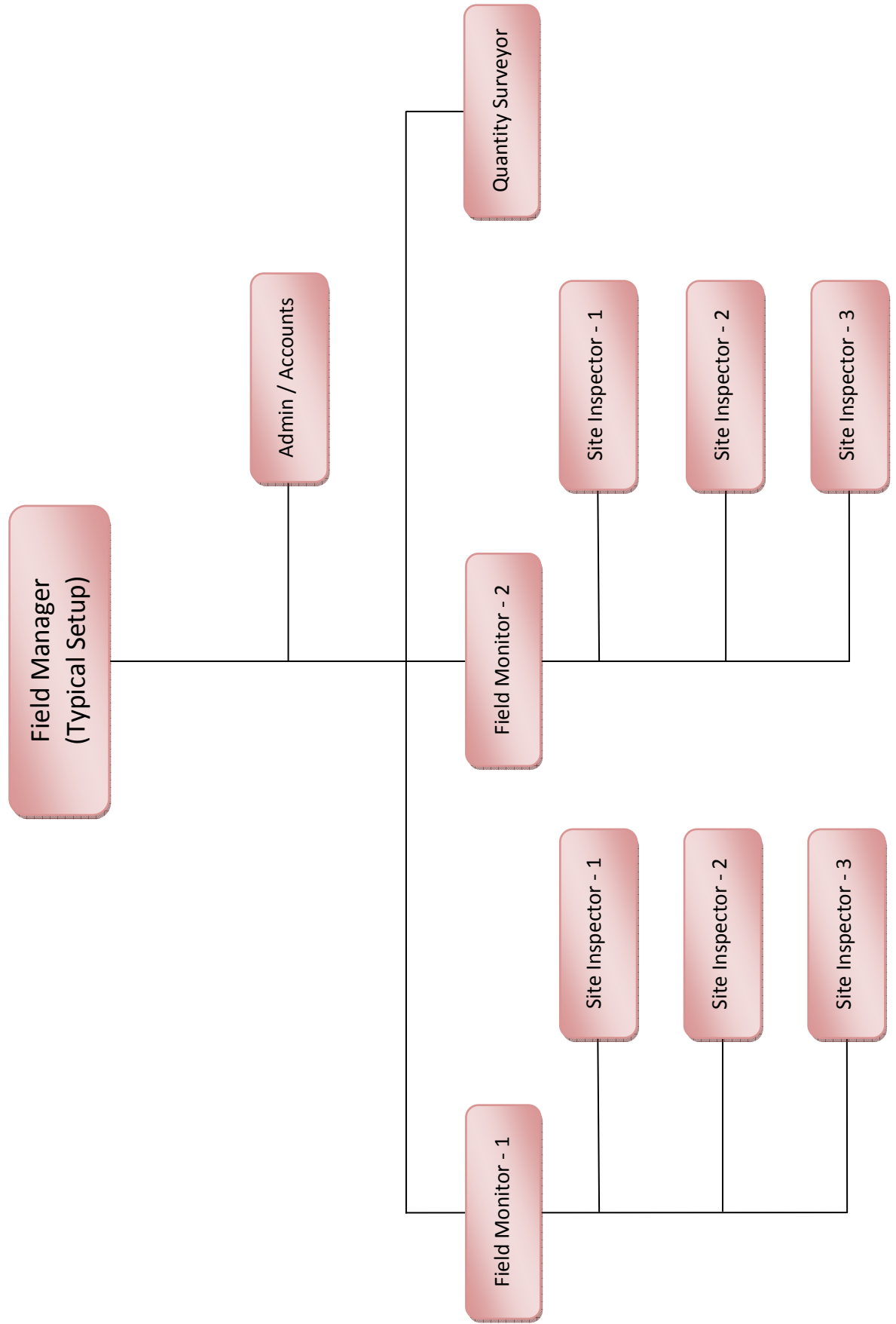


Figure 4.3: TYPICAL M&E SETUP –BUILDINGS
USAID/PAKISTAN CONSTRUCTION MONITORING AND EVALUATION PROGRAM



5. MATTERS REQUIRING ACTION

As stated in the Executive Summary, urgent action/decision of the concerned forums is required on the following points.

- Formulation of a strategy for implementation of the schools construction needs to be finalized at the earliest.
- Completion of requisite prequalification, tendering and construction contracting formalities for the 24 schools under PIL number 391-014-PIL-28 signed on October 29, 2013 so that the project moves forward to the construction stage without further loss of time.